Return to Work Safely Protocol

COVID-19 Specific National Protocol for Employers and Workers

source: Department of Business, Enterprise and Innovation and the Department of Health
8th May 2020

We Will Be Covering:

- Context

- Protocol for Employers and Workers Regarding the Measures to Prevent the Spread of COVID-19 In the Workplace

- Employer-Worker Engagement, Communication and Training

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We Will Be Covering …..

- Background

  - Symptoms of COVID-19
  - How COVID-19 Spreads

- Getting Back to Work – Steps for Employers and Workers to Reduce Risk of Exposure to COVID-19 in the Workplace:

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We Will Be Covering …..

- Response Plan

- Policies and Procedures

- Effecting Workplace Changes or Policies

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We Will Be Covering …..

- Prevention and Control Measures:

  - Hand Hygiene
  - Respiratory Hygiene
  - Physical Distancing

We Will Be Covering …..

- Use of PPE (Personal Protective Equipment)

- Workers' Role

- Client/Customer-Facing Roles

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We Will Be Covering …..

- Occupational Health & Safety Measures:
  - Reporting Requirements
  - First Aid
  - Mental Health & Wellbeing
  - Heating, Ventilation & Air Conditioning
  - Legionella

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We Will Be Covering …..

- Advice for Employers and Workers

- Information on Public Health and Occupational Safety

- Information on Business Continuity and Supports

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Context

- HSA, HSE & The Department of Health

- Labour Employer Economic Forum (LEEF):

  - Government
  - Trade Union Reps
  - Employer Reps

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Context ......

- Department of An Taoiseach

- Department of Business, Enterprise & Innovation

- National Public Health Emergency Team (NPHET)

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Context .....

- Subject to Change

- Cross-Sectoral

- Minimal and Non-Exhaustive

- Living Document

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Context ......

- Strong Communication

- Shared Collaborative Approach

- Regular Engagement

- Information and Guidance

- Shared Responsibility

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Context .....

- "Lead Worker Representative"
  - Relevant & Necessary Training
  - Structured Framework
  - Regular and Meaningful Engagement
  - Number Proportionate to Workforce
  - Clearly Identifiable
  - Review Existing Measures

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Protocol for Employers and Workers Regarding the Measures to Prevent the Spread of COVID-19 In the Workplace

Employer-Worker Engagement, Communication and Training

- Strong Communication and Shared Collaborative Approach
- Employers, Workers and Visitors
- Lead Worker Representative
  - "Relevant and Necessary Training"
- Safety Representative (For further information on the role of Safety Representative visit this HSA link:

https://www.hsa.ie/eng/Topics/Safety_Representatives_and_Consultation_/

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Symptoms of COVID-19

- A Fever (38 Degrees Celsius +)

- A Cough

- Shortness of Breath or Breathing Difficulties

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How COVID-19 Spreads

- In Fluid and in Droplets

- From Nose or Mouth

- Landing on or Touching Eyes, Nose or Mouth

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Getting Back to Work – Steps for Employers and Workers to Reduce Risk of Exposure to COVID-19 in the Workplace

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Steps To Reduce Risk

EMPLOYERS

"In Consultation with the Nominated Worker Representative(s) **MUST**":

"In advance of returning to work"

"**Employers will**"

• COVID-19 Response Plan

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Steps To Reduce Risk …..

EMPLOYERS

- COVID-19 Response Plan

  - Health & Safety Statement And Risk Assessments
  - Address Levels of Risk
  - Individual Worker's Risk Factors
  - Response Plan

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Steps To Reduce Risk

EMPLOYERS

- COVID-19 Response Plan

  - Controls to Address Identified Risks
  - Contingency Measures
  - Consultation and Communication

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Develop or amend policies and procedures for prompt identification and isolation of workers who may have symptoms of COVID-19, as appropriate

Policies & Procedures

"**Employers will**"

- Keep a log of contact/group work
- Inform purpose of log
- Display information
- Provide up-to-date information
- Provide instruction

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Policies & Procedures…..

"Workers will"

- Aware and monitor

- Self-isolate and contact GP

- Report to Manager

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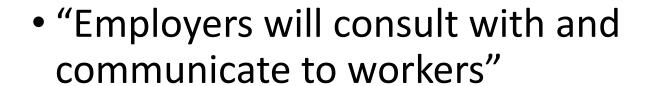# Develop, Consult, Communicate and Implement Workplace Changes or Policies

source: Department of Business, Enterprise and Innovation and the Department of Health
8th May 2020

Workplace Changes or Policies

"**Employers should** "

- Review and revise existing sick-leave policies

- "Employers will consult with and communicate to workers"

- Occupational health service

Workplace Changes or Policies…..

"**Employers should** "

- Public Health Advice

- Negotiate and agree any temporary restructuring of work patterns

- Mutual flexibility

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Implementing the COVID-19 Prevention and Control Measures to Mininimise risk to Workers

"Pre-return to work steps"

Pre-return to work steps

"Employers must"

- Pre-return to work form

- "complete at least 3 days in advance of the return to work"

- Binary Yes/No questions:

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Pre-return to work steps…..

- Cough, fever, high temperature
- Sore throat, runny nose
- Breathlessness or flu-like symptoms (now or past 14 days)
- Diagnosed or suspected
- Close contact
- Advised by Dr. to self-isolate or cocoon

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Pre-return to work steps…..

"**Employers must**"

"provide an **induction training** for all workers"

"should at a minimum include the latest up-to-date advice and guidance on public health":

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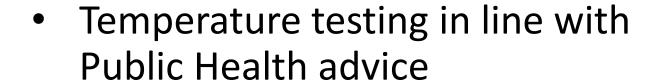# Pre-return to work steps…..

"Induction training", e.g.

- what a worker should do
- how workplace is organized to address the risk
- Outline of Response Plan
- identify employer-worker contacts
- any other sector-specific advice

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Pre-return to work steps…..

- Put controls in place to prevent the spread in the workplace

- Temperature testing in line with Public Health advice

- Supports & Resources for businesses impacted
https://dbei.gov.ie/en/Publications/Supports-for-businesses-COVID-19.html

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Pre-return to work steps…..

"**Workers must**"

- Complete & return pre-return to work form

- Inform employer of any other relevant circumstances

Pre-return to work steps.....

"**Workers must**"

- If symptomatic:

  - Self-isolate at home, contact GP
  - Stay out
  - Do any induction training on return
  - Any temperature testing

Pre-return to work steps.....

Defence – CHECKLIST
Awareness and information
Keep up to date with Public health advisory notices
Comply with any pzublic health guidelines and orders
Provide necessary training
Minimise spread
Hand washing – adequate supply of soap and disposable towels
Hand sanitisers available at suitable locations e.g. entrances/exits & customer contact areas
Implement physical distancing measures e.g. rearrangement of workflows/patterns to reduce infection risk
Working from home were possible
Restructure teams/shifts, reduce numbers and exposure
Limit canteen numbers/restrict operation
Limit/restrict visitors
Use of appropriate PPE as necessary
Records – employees to keep contact logs to facilitate tracing in the event of an infection
Communications
Keep all employees informed of changes to practices
Appoint co-ordinator
Provide regular updates on changes to practices, policies and procedures
Keep up to date on issues/resources required for continued operation:
Employees available and suitable for continued work
Regular Contact with those in self-isolation
Regular contact with remote workers

source: NSAI COVID-19 Workplace Protection and Improvement Guide, 9th April 2020

Dealing with a Suspected Case of COVID-19 in the Workplace

source: Department of Business, Enterprise and Innovation and the Department of Health
8th May 2020

Dealing with a Suspected Case

"**Employers must**"

- Have a defined response structure in Response Plan

- Appoint manager

- Designated isolation area and route

Dealing with a Suspected Case......

"**Employers must**"

- Additional isolation area(s) or contingency plan

- Closed door or away from others

Dealing with a Suspected Case......

"**Employers must....provide as is reasonably practicable**"

- Ventilation
- Tissues, hand sanitiser, disinfectant and/or wipes
- PPE; gloves, masks
- Clinical waste bags

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Dealing with a Suspected Case……

….if symptoms display during work:

"the manager and the response team must":

- Isolate worker as per policy
- Keeping them at least 2 metres from anyone at all times

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Dealing with a Suspected Case……

"the manager and the response team must":

- Provide a mask for infected person "if one is available"

- Assess if worker can leave immediately

Dealing with a Suspected Case……

"the manager and the response team must":

- If not, facilitate & advise worker in continued isolation to cover nose/mouth, avoid others, touching, safe disposal of tissues in waster bag provided, etc.

Dealing with a Suspected Case……

"the manager and the response team must":

- Arrange transport home or to hospital (not public transport)
- Carry out assessment of the incident
- Clean isolation area and work areas involved
- Advise & assist HSE if contacted

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Dealing with a Suspected Case……

Defence – CHECKLIST

What to do when a suspect case occurs?

Appoint dedicated resource to manage prevention measures e.g. COVID-19 Manager

Segregate suspected cases from others – separate area where possible, advised on steps to minimise contamination e.g. minimise surface contact, disposal of tissues etc

Segregation of disposable tissues/towels used by suspected case

Call the General Practitioner of the person

Follow advice regarding self-isolation and other prevention measures e.g. sending to hospital/home

Keep log/record of direct contacts of person

Cleaning of area where suspected case operated

Assessment of incident and follow actions necessary

Provide information to HSE on request

Follow up with close contacts of suspected case and carry out necessary risk assessment for possible contamination

Review contact logs to identify possible contamination risks

Use of Personal Protective Equipment

Supply suitable PPE as necessary when social/physical distancing measures are not suitable/appropriate

Cleaning staff to be provided with disposable gloves and gowns

Change PPE regularly to reduce risk of exposure to COVID-19

All PPE should be carefully removed and disposed of to minimise risk of contamination

Breaches in PPE equipment to be reported

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source: NSAI COVID-19 Workplace Protection and Improvement Guide, 9th April 2020

"The best way to prevent person-to-person spread of COVID-19 is to use proper hand hygiene and respiratory etiquette and practice physical distancing"

Hand hygiene

"**Employers must**"

- Ensure appropriate hygiene facilities are in place

- Make available advice and training on how to perform

https://www2.hse.ie/wellbeing/how-to-wash-your-hands.html

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Hand hygiene……

"Employers must"

- Display 'How To' posters in appropriate places:

https://www.hse.ie/eng/services/news/newsfeatures/covid19-updates/partnerresources/hand-hygiene-poster-english.pdf

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Hand hygiene......

"Workers must"

- Be Familiar with & follow

- Wash hands with soap and water, or with an alcohol-based hand rub, regularly

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Hand hygiene……

"**Workers must**"

- avoid touching their eyes, mouth, or nose
- have access to facilities, e.g. wipes/hand washing facilities
- not share objects that touch their mouth, e.g. bottles or cups
- use own pens

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Respiratory hygiene & etiquette

"**Employers must**"

- provide tissues, bins/bags for their disposal

- empty bins regularly

- provide advice on good respiratory practice

Respiratory hygiene & etiquette

"Workers must"

- adopt good respiratory hygiene and cough etiquette

- ensure they are familiar with and follow respiratory hygiene guidance

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Physical Distancing

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Physical Distancing

"Employers must"

- "provide for physical distancing across all work activities"

- How?

Physical Distancing……

- no hand shaking
- where office work is essential:
  - use free office capacity as much as is reasonably practicable
  - organise work to avoid multiple occupancy of office spaces, and/or
  - physical distances maintained

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Physical Distancing......

Teams

- organise workers into "teams" who

- consistently work/take breaks together

- should be as small as is reasonably practicable

Physical Distancing......

- organise & facilitate physical distancing during breaks

- reorganise and rearrange working and break areas

- otherwise consider closing canteen facilities and provide information on delivery options

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Physical Distancing……

Canteens

- stagger use & extend serving times
- queue-management system with correct distance markings to avoid queues at
  - food counters
  - tray return points
  - checkouts

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Physical Distancing……

- put in place use of card payment methods where practicable

- allocate specific times for collections, appointments and deliverables

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Physical Distancing……

Meetings

- conduct meetings online where possible

- face to face meetings:
  - only where absolutely necessary
  - minimise length & attendees
  - maintain physical distancing

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Physical Distancing……

Access / egress to workplace

- One-way systems routes where practicable

- adapt existing sign-in/sign-out measures and systems to ensure that physical distancing can be maintained

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Physical Distancing……

Sharing collective accommodation

- grouped in small fixed teams

- individuals who also work together

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Physical Distancing……

Sharing collective accommodation

As far as is reasonably practicable:

- their own communal facilities

- If not possible, then phased use and enhanced regime for regularly cleaning and ventilating accommodation

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Physical Distancing……

Sharing collective accommodation

As far as is reasonably practicable:

- regularly cleaned & ventilated
- single sleeping accommodation
- additional rooms for early isolation of infected persons
- prevent gatherings

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Physical Distancing......

Outdoor work activity

- implement physical distancing

- facilities for frequent hand hygiene located close to workers

"In settings where 2-metre worker separation cannot be ensured by organizational means, alternative protective measures should be put in place"

source: Department of Business, Enterprise and Innovation and the Department of Health
8th May 2020

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Alterative measures to 2-metre physical distancing

- Install physical barriers between workers

- Maintain at least a distance of 1 metre or as much distance as is reasonably practicable

- Minimise direct worker contact

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Alterative measures to 2-metre physical distancing

Employers must provide:

- hand washing facilities/hygiene aids, e.g. hand sanitisers, wipes

- readily accessible

- face masks available in line with Public Health advice

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Physical distancing……

At Risk/Vulnerable Workers:

- preferentially supported to maintain a physical distance of 2 metres

- "enable" work from home where possible

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Physical distancing……

Working from home:

The worker:

- continue to work at home where practicable and work is non-essential

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Physical distancing……

Working from home:

The employer:

- develop and consult on any working-from-home policy

- in conjunction with workers and/or Trade Unions

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Physical distancing......

Business Travel & Face-to-face with Clients / Contractors / Visitors:

- reduced to the absolute minimum

- as far as is reasonably practicable, technological alternatives should be made available

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Physical distancing……

Business Travel & Face-to-face with Clients / Contractors / Visitors:

- sharing a vehicle – simultaneously or consecutively – kept to a minimum as far is as reasonably practicable

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Physical distancing……

Business Travel & Face-to-face with Clients / Contractors / Visitors:

- travel alone if using personal cars for work

- maximum one passenger who shall be seated in adherence with physical distancing guidance

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Physical distancing……

Business Travel & Face-to-face with Clients / Contractors / Visitors:

- Workers should be provided with hand sanitisers and cleaning equipment for their work vehicle

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Physical distancing......

Business Travel & Face-to-face with Clients / Contractors / Visitors:

Employers should put in place:

- a system for recording visits to the site(s)/office by workers/others

Physical distancing……

Visitor/Contractor Covid-19 Questionnaire

Name:

Company:

Mobile No.:

Visiting:

Date:

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Physical distancing……

Business Travel & Face-to-face with Clients / Contractors / Visitors:

Employers should put in place:

- visits by workers to other workplaces
- completed by workers as required

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Physical distancing……

Business Travel & Face-to-face with Clients / Contractors / Visitors:

- Employers to "provide induction training for contractors and visitors to the workplace"

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Cleaning

Cleaning

- Cleaning of work areas must be conducted at regular intervals

https://www.ecdc.europa.eu/sites/default/files/documents/Environmental-persistence-ofSARS_CoV_2-virus-Options-for-cleaning2020-03-26_0.pdf

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Cleaning ……

"**Employers must**"

- thorough and regular cleaning of frequently touched surfaces

- disinfection never as a substitute for cleaning

- contact/touch surfaces are visibly clean at all times and are cleaned at least twice daily

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Cleaning ......

"**Employers must**"

- modified cleaning intervals
- especially for washroom facilities and communal spaces
- should be performed at least twice per day and whenever facilities are visibly dirty

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Cleaning ......

"**Employers must**"

- provide workers with essential cleaning materials to keep their own workspace clean, e.g. wipes /disinfection products, paper towels and waste bins/bags

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Cleaning ……

"**Employers must**"

- increase number of waste collection points
- empty them regularly throughout and at the end of each day

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Cleaning ......

"**Employers must**"

- modify use of hot desks
- make available to identified staff
- have appropriate cleaning materials in place for workers to clean the area before using

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"Exposure checklist"

Exposure – CHECKLIST

The development or revision of a business continuity plan to consider COVID-19

The establishment of a response team to deal with the disruption to business due to COVID-19

Perform a business impact analysis and risk assessment

Ensure HR management has adequate tools and guidance in place. Items under HR management which need consideration include:

Competence and training requirements

Open door policy ensuring employees report any issues

Attendance and absence management

Development of a robust communications plan. Consider the following as part of that plan:

Appointing a co-ordinator

Communicating with suppliers and customers

Communicating with employees

Introduce appropriate cleaning measures/practices. Items/areas to be considered include:

Surfaces

Linens, clothing and laundry items

Cleaning of a contaminated area

Waste disposal

Develop performance indicators and evaluate the effectiveness of all COVID-19 measures implemented

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source: NSAI COVID-19 Workplace Protection and Improvement Guide, 9th April 2020

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Use of PPE
(Personal Protective Equipment)

source: Department of
Business, Enterprise
and Innovation and the
Department of Health
8th May 2020

Use of PPE

"**Employers should**"

- check the HPSC (Health Protection
  Surveillance Centre) website
  regularly for updates regarding
  use of recommended PPE

https://www.hpsc.ie/

Use of PPE……

- PPE must be selected based on the hazard to the worker
- "Employers must provide PPE and protective clothing to workers in accordance with identified COVID-19 exposure risks and in line with Public Health Advice"
- train workers in their proper use, cleaning, storing and disposal

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Use of PPE……

- gloves not a substitute for hand hygiene
- hands must be cleaned whenever gloves are removed
- limitations on wearing time and workers' individual susceptibilities (allergies, etc.) must be taken into account

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Use of PPE……

- particular PPE must be properly fitted / periodically refitted, as appropriate
- PPE needs to be consistently and properly worn when required
- regularly inspected, cleaned, maintained and replaced as necessary

Worker Role

Worker Role

"Workers should"

- follow the public health advice and guidance, and any specific direction from the employer

- adopt good hygiene practices

- not attend work if symptomatic

- avoid touching their face, eyes, nose and mouth

- Communicate & collaborate

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Client / Customer-Facing Role

Client / Customer-Facing Role

"Employers must"

- revise working arrangement to eliminate physical interaction between workers and customers as much as is reasonably practicable, e.g. use online or phone orders, contactless delivery, managed entry, etc.

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Client / Customer-Facing Role…..

"Employers must"

- provide hand sanitisers at entry/exit points / cleaning regime

- install physical barriers and clear markings to avoid contact and queues

- visibly display the advice on the COVID-19 measures in visible locations for clients / customers

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Occupational Health and Safety Measures and Recommendations

Occupational Health and Safety Measures and Recommendations

https://www.hsa.ie/eng/topics/covid-19/covid19_coronavirus.html

"the employer is required to review and update their occupational health and safety risk assessments and safety statement in order to take account of any work changes which may arise following implementation"

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Risk Assessments

- What is a 'risk assessment'?

  - the process of identifying and assessing the risks

  - prioritising your resources to reduce or eliminate the most significant risks

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Risk Assessments

How to complete a COVID-19 business continuity risk assessment:

- establish the key characteristics of the business and consider how COVID-19 impacts upon these
- apply a series of considerations and questions, including

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Risk Assessments

Staff resources:

- Are staff required to be on-site and have direct face-to-face interaction with each other, customers, suppliers, etc.?

- What am I doing to protect them?

- Do staff need to handle cash/documentation from clients?

- Do I have back up staff?

Risk Assessments

Availability:

- Who are my key staff?
- Do they all work together simultaneously?
- Do they all need to be on-site?
- Could I stagger shifts?
- Can they work off-site?

Risk Assessments

Inputs:

- Is my supply chain secure?
- How much raw material/stock do I have?
- Are my routes to market secure?
- Have my customers' needs and expectations changed?
- Is our product format still acceptable?

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Risk Assessments

Recovery:

- What do I need to do in the event of someone on site identifying as sick?

- Do I have contact details of all staff/contacts?

- Can I close parts of my business and allow others to still function?

Risk Assessments model

- many models exist
- the model in the next slide considers the Likelihood / Relevance and the Severity of the impact of the issue on the business
- those issues with the highest score are the most significant risks and justify the most significant attention

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e.g. of Risk Assessment model

		Very Unlikely	Unlikely	Possible	Likely	Very Likely
		1	2	3	4	5
	Negligible 1	1	2	3	4	5
	Minor 2	2	4	6	8	10
	Moderate 3	3	6	9	12	15
	Major 4	4	8	12	16	20
Severity	Extreme 5	5	10	15	20	25

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e.g. of Risk Assessment model

Controls - Risk Mitigation

- implement controls for highest scored issues
- revisit the risk assessment to ascertain if the risk score has been reduced

e.g. of Risk Assessment model

Controls - Risk Mitigation

......controls could take the form of:

- provision of sanitiser and PPE

- social distancing

- electronic shift handovers

- installation of barriers at interfaces

- staff working different shift patterns

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*source: NSAI COVID-19
Workplace Protection
and Improvement
Guide, 9th April 2020*

Controls - Risk Mitigation

- implement controls for highest scored issues
- revisit the risk assessment to ascertain if the risk score has been reduced

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Documentation – Risk Register

- Risk assessment can be documented in many different formats

- The table in the next slide illustrates an example of one such format

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Documentation – Risk Register

Risk	L	S	Score	Control	L	S	Score	Responsibility	Monitoring
Closure due to outbreak amongst staff	5	5	25	Communicate risks to all staff; Advise staff of need to stay at home if showing symptoms or in contact with those with symptoms; Social distancing encouraged; Sanitiser and PPE (gloves/masks/safety glasses) provided; Staggered Canteen breaks; Segregation of shifts by 15 mins; Sanitisation of shared equipment/areas.	3	5	15	All Staff; Facilities	General Manager; Shift Supervisors

L = Likelihood

S = Severity

source: NSAI COVID-19 Workplace Protection and Improvement Guide, 9th April 2020

Occupational Health and Safety Measures and Recommendations……

Where a risk of exposure to COVID-19 is identified in the COVID-19 Response plan (see above)

- complete occupational health & safety risk assessment & measures
- in consultation with workers and/or Trade Union and communicate them to workers and others at the workplace

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Occupational Health and Safety Measures and Recommendations…..

"Employers should also"

- communicate with safety representatives, and
- consult with workers

on safety measures to be implemented in the workplace

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Occupational Health and Safety Measures and Recommendations…..

"Employers should also"

use the appointed occupational health & safety officer / external competent person to ensure the effective implementation of:

- changes to work activities
- infection prevention & control measures at the place of work

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Reporting Requirements Under Occupational Health & Safety Legislation If A Worker Contracts COVID-19

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source: Department of Business, Enterprise and Innovation and the Department of Health
8th May 2020

Reporting requirements

- HSA - no requirement to notify

- Health Protection Surveillance Centre (HPSC) COVID-19 – reportable to the HSE by a medical practitioner

  https://www.hpsc.ie/notifiablediseases/

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First Aid

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First aid

- keeping a 2-metre distance may not be possible

- provide your First-Aid worker with updated training on infection prevention and control principles including performance of hand hygiene and appropriate use of PPE when delivering first aid

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First aid……

Further advice on first aid is available from the Pre-Hospital Emergency Care Council (PHECC):

https://www.phecit.ie/PHECC/Publications_and_Resources/Newsletters/Newsletter_Items/2020/PHECC_COVID_19_Advisory_v1.aspx

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Mental Health & Wellbeing

Mental health & wellbeing

"Employers should"

- put in place support for workers

- provide workers with information
  - on publicly available sources of support and advice
  - the workplace's prevention and control measures taken

Mental health & wellbeing......

"Employers should"

- ensure workers are made aware of and have access to any business provided EAPs (Employee Assistance Programmes) or Occupational Health service

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Mental health & wellbeing……

A range of supports and advice

- Health and Safety Authority on work related stress at:

https://www.hsa.ie/eng/Topics/Workplace_Stress/

Mental health & wellbeing......

A range of supports and advice

• The Authority also provides a free online risk assessment tool for addressing work related stress:

WorkPositive -
www.workpositive.ie

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Mental health & wellbeing…..

A range of supports and advice

- The Government's "*In This Together Campaign*" also provides information on minding one's mental health as well as tips on staying active and connected:

https://www.gov.ie/en/campaigns/together/?referrer=/together/

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Heating, Ventilation, and Air-Conditioning

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Heating, ventilation, and air-conditioning

- Air conditioning not generally considered as contributing significantly to the spread of COVID-19

- Switching off air not required to manage the risk of COVID-19

- For organisations without air conditioning, adequate ventilation is encouraged, e.g. by opening windows where feasible, etc.

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Legionella
(Legionnaires' disease)

Legionella

"For some places of work such as …..**offices**, the employer needs to put in place control measures to avoid the potential for Legionnaires' disease before they reopen"

https://www.hsa.ie/eng/topics/biological_agents/specific_biological_agents_infections/legion ellosis/covid-19_legionella_information_note.pdf

Advice for Employers and Workers

Advice for Employers and Workers

- **The Health and Safety Authority Workplace Contact Unit** at wcu@hsa.ie and

- Tel: 1890 289 389.

- **The Health Service Executive**, HSElive at Tel: 1850 241850

- https://www.hse.ie/eng/hselive/

- **Department of Business, Enterprise and Innovation Business Support Call-Centre** - for information on the government supports available to businesses and enterprises affected by COVID-19 - https://dbei.gov.ie/en/ The **Call Centre** can be contacted at Tel: 01 631 2002 and Email: infobusinesssupport@dbei.gov.ie

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Advice for Employers and Workers

- **Workplace Relations Commission (WRC)**:
  https://www.workplacerelations.ie/en/newsmedia/workplace_relations_notices/covid-19-update.html
  Information and Customer Service
  Tel: 059 9178 990

- **National Standards Authority of Ireland (NSAI)**:
  https://www.nsai.ie/ Tel: 01 807 3800

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Information on Public Health and Occupational Health and Safety

- Health & Safety Authority: www.hsa.ie
- Health Service Executive: https://www2.hse.ie/coronavirus/?source=banner-www
- Health Protection Surveillance Centre (HPSC): https://www.hpsc.ie/a-z/respiratory/coronavirus/novelcoronavirus/
- European Commission: https://oshwiki.eu/wiki/COVID-19:_Back_to_the_workplace_-_Adapting_workplaces_and_protecting_workers
- EU OSHA: https://osha.europa.eu/en/highlights/covid-19-back-workplace-safe-and-healthyconditions
- World Health Organization (WHO): https://www.who.int/health-topics/coronavirus

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Information on Public Health and Occupational Health and Safety……

- World Health Organisation (WHO) Getting Your Workplace Ready guide: https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-forcovid-19.pdf

- European Centre for Disease Prevention and Control (ECDC): https://www.ecdc.europa.eu/en/novel-coronavirus-china

- International Labour Organisation (ILO): https://www.ilo.org/global/topics/safety-andhealth-at-work/events-training/events-meetings/world-day-safety-health-atwork/WCMS_742463/lang--en/index.htm

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Information on Business Continuity and Supports

source: Department of Business, Enterprise and Innovation and the Department of Health
8th May 2020

Information on Business Continuity and Supports

- NSAI Workplace Protection and Improvement Guide: https://www.nsai.ie/covid19workplaceprotection/

- NSAI Retail Protection and Improvement Guide: https://www.nsai.ie/covid19retailprotection/

- Information on business continuity voucher from IDA, EI and LEOs: https://dbei.gov.ie/en/News-And-Events/DepartmentNews/2020/March/26032020.html

source: Department of Business, Enterprise and Innovation and the Department of Health
8th May 2020

Thank you ☺